

Brewer Arts and Culture Committee Meeting Minutes

Date: June 30, 2025

Time: 6:00 PM

Location: Brewer City Hall Council Chambers

I. Call to Order

The meeting was called to order by Tammy Lunn, at 6:01 PM.

II. Roll Call

Members Present:

Kathleen Kramer, Mandy Ouellette-Clark, Susan Xirinachs, Michelle LaBree Daniels (City Council Liaison), Edner Pelkey Fago, Tammy Lunn, Vincent Migliore, Ashlie Beals

III. Old Business

A. Approval of Minutes:

- Motion to adopt the May 19 meeting minutes was made by Mandy Ouellette-Clark and seconded by Edner Pelkey Fago.
- The motion passed unanimously.

B. Update of recruitment efforts for the board

- City is working on a public forum for BCAC on FB. When it is set, the process will be, announcements are sent to Tammy, then she will approve and send them to the city to be approved.
- We will also focus on getting more volunteers. Kathleen will work with Tammy to contact area schools to see how to get student volunteers for our events

C. Status of Secretary position

- Status of Secretary position - Mandy Clark nominated Kathleen Kramer, Edner seconded the motion and the vote was unanimous. Kathleen accepted.
- With permission of the board, Edner made the nomination to appoint Mandy Clark as treasurer of BCAC, Susan seconded, Mandy accepted. The treasury has \$750 for this year.

IV. New Business

A. 2025/2026 Event Planning

1. Native American Heritage Event (Lee, Edner, Tammy) TABLED UNTIL FUTURE MEETING-One issue of being able to provide funding

- Edner and Lee will meet with Betsy Lindsey to discuss past efforts and partnerships.
- Initial outreach to the Penobscot Nation has not yielded results. Honorariums requested were not feasible under current budget constraints.
- Ronny Baer's typical fee is around \$800; discussions ongoing.

2. Wreaths Across America (Susan Xirinachs)

- Letters ready to go out to donors from last year-
- End of August/beginning of September - a second letter will go to potential donors for this year. Need to get a spreadsheet of possible donors from ?
- Fundraiser held at WM on June 28, raised just over \$256 cash as well as donations to come in from WM in future.
- WM Tractor trailer secured for 4th of July parade - looking for volunteers to walk in the parade. Meet on Acme Road at 10:15 There will be a banner with the QR code, it is reusable and will be able to be used in future events. We can hand out wristbands,
- Our goal this year is 700 wreaths. 677 flags were placed on Memorial Day
- Volunteer night will be held in the conference room in the auditorium so volunteers will know what to do and where the cemeteries are
- Possibly will be communicated in the weekly newsletter
- A new website for Brewer is coming out in September
- Susan shared the letter that is going to schools, explaining the contest.

3. Paws on the Penobscot Proposal

- Britney Ellis from the Animal Orphanage in Old Town, PR specialist
- Ten slots for vendors in Children's Garden
- We have space from just a little bit before Mason's, the Children's Garden, then just a little bit past.
- Under the trellis is where to have ten minutes to speak about topics such as grooming your dog, dog training. Probably have at least six ten-minute topics that can be covered.

- Dogs cannot come from the shelter but Brittany will bring posters of the animals that can be adopted, wanted signs for each of the dogs.
- Check with Eric to see if the walk can be on the whole waterfront.
- Talk of alternative spots, Washington Street Park or Maple Street may be alternatives
- Event timing, ending with Yappy hour event at Mason's - start with the pet walk, fashion show, talent show, each of those can have a fee,
- Date- September 20
- People can bring donations of money or items for the shelter
- Area businesses have volunteered to put collection boxes in their businesses so people can donate
- PAWS committee will meet to iron out details - Ashley, Tammy, and people from OT shelter
- Tammy will contact Environmental Services to talk about what happens when people leave their dog feces on the walks
- Tammy will go to the Brewer PUblic Library to schedule an appointment with Darren regarding donations being made there
- All donations will go to OT directly, a record will be kept by BCAC
- Tammy and Brittany will schedule a meeting

B. Branding and Outreach

- Edner is brought the new design options for the team to review
- Square vs oval - people like the oval logo
- Mandy made a motion to add approval of the logo to the agenda, Ashley seconded, unanimously approved
- Vote take on oval logo, unanimous approval
- All logo files will go into the google drive

V. Public Comment

No additional public comments were recorded.

VI. Adjournment

Motion to adjourn was made by Mandy Clark and seconded by Ashlie Beals.

All were in favor.

The meeting was adjourned at 7:07 PM.