

City Council Minutes
Tuesday, December 10, 2024

Special Meeting
City Hall Council Chambers

Tuesday, December 10, 2024
4:30 p.m.

The special meeting was called to order by Mayor Daniels. The city clerk called the roll:

Councilor Phanthay-absent
Councilor Kimball-present
Mayor Daniels-present

Councilor O’Halloran-present
Councilor Morin-present

Mayor Daniels declared that a quorum was present. City Manager Eric Glidden was also present.

Mayor Daniels led members of the Council and others present in reciting the pledge of allegiance to the flag of the United States of America.

Mayor Daniels read the notice for the special meeting.

TO: Soubanh Phanthay, Dani O’Halloran, William Kimball, Jenn Morin and Michele Daniels;
MEMBERS OF THE BREWER CITY COUNCIL. You are hereby notified that a **special meeting** of the City Council of the City of Brewer will be held on **Tuesday, December 10, 2024 beginning at 4:30 p.m.**, at 80 North Main Street, to consider and act on the items on the attached agenda.

s/ Michele Daniels

Mayor and Chairman of the City Council
Or _____
Majority of the City Council

a true copy, attest: s/Vincent P. Migliore

City Clerk

OFFICER’S RETURN

I have on the date(s) and time(s) indicated given notice of this meeting by giving in hand of by leaving at the usual dwelling place of the within named an attested copy of this notice of meeting:

Given/Delivered to:	by (person delivering)	Title	Date	Time
Soubanh Phanthay			12/05/2024	
Dani O’Halloran			12/05/2024	
William Kimball			12/05/2024	
Jenn M. Morin			12/05/2024	
Michele Daniels			12/05/2024	

CITY COUNCIL SPECIAL MEETING
Tuesday, December 10, 2024 4:30 P.M.
Brewer City Hall Council Chambers

- I. Call to Order** (Mayor Daniels)
- II. Roll Call** (City Clerk)
- III. Pledge of Allegiance to the Flag of the United States of America** (Mayor Daniels)
- A. Minutes** (none)
- B. Awards, Petitions and Public Comments**
 - 1. Discussion: 2024 National League of Cities City Summit held November 13-16, 2024.
 - 2. Discussion: Fiscal Year 2026 Budget
- C. Consent Calendar** (none)
- D. Monthly Reports** (none)
- E. Nominations, Appointments, Elections** (none)
- F. Unfinished Business** (none)
- G. New Business** (none)
- H. New Items with Leave of Council**
- I. ADJOURN**

A. Minutes

There were no minutes.

B. Awards, Petitions and Public Comments

- 1. Discussion: 2024 National League of Cities City Summit held November 13-16, 2024.

Mayor Daniels announced that discussion of the National League of Cities City Summit would not take place at this time.

- 2. Discussion: Fiscal Year 2026 Budget

The City Manager said that it was time to start considering the budget for upcoming Fiscal Year 2026. The City Manager noted that the Council had previously requested to be more involved in the budgeting process, and said it was his goal to facilitate their involvement.

City Council Minutes
Tuesday, December 10, 2024

City of Brewer Finance Director Karen Fussell presented a proposed timeline of the budgeting process. The Finance Director said that the Assessing Department and the Payroll Department were working on their first estimates to be completed in early January. The Finance Director said that the City and the School Department would come together for their first discussion of the budget in January. The Finance Director said that there would be a budget workshop at the special Council meeting on March 18, and another budget workshop in mid-April. The Finance Director said that a formal draft budget would be published at the end of May, and that there would be an informational meeting on the budget June 3, with a Council vote to follow at the June Council meeting.

The Finance Director and the Council discussed the outlook for the forthcoming budgetary year.

C. Consent Calendar

There was no consent calendar.

D. Monthly Reports

There were no monthly reports.

E. Nominations, Appointments, Elections

There were no nominations, appointments, or elections.

F. Unfinished Business

There was no unfinished business.

G. New Business

There were was no new business.

H. New Items with Leave of Council

There were no new items with leave of Council.

City Council Minutes
Tuesday, December 10, 2024

I. ADJOURN

ACTION: Mayor Daniels declared the meeting adjourned, unless doubted at 5:32 P.M.

ADJOURNED, ATTEST: _____ Vincent P. Migliore
City Clerk

A TRUE COPY, ATTEST: _____ Brewer, Maine