



## **CITY COUNCIL REGULAR MEETING**

**Tuesday, June 4, 2024 6:00 P.M.**

**Brewer City Hall Council Chambers**

**I. Call to Order** (Mayor Morin)

**II. Roll Call** (City Clerk)

**III. Pledge of Allegiance to the Flag of the United States of America** (Mayor Morin)

**A. Minutes of the May 14, 2024 Regular Meeting and Minutes of the May 23, 2024 Special Meeting** (Councilor Kimball)

**B. Awards, Petitions and Public Comments**

1. Proclamation: Juneteenth Celebration Day.
2. (2024-B021) RESOLVE Resolution of Respect for Ricci More.  
(Councilor Phanthay)
3. Public Meeting: Review water rates of  
the Brewer Water Department.
4. Public Comments

**IV. Recess for Public Hearing**

1. Smokey's BBQ, LLC. d/b/a Smokey's BBQ, 500 South Main Street, Brewer, Maine for a  
State of Maine Restaurant (Class I, II, III, IV) Liquor License.

**V. Adjourn Public Hearing**

**C. Consent Calendar**

1. (2024-B022) RESOLVE Approve City and School Budget Appropriation for Fiscal  
Year 2025. (Councilor Daniels)
2. (2024-B023) RESOLVE Approve Water Pollution Control Facility Budget for Fiscal  
Year 2025. (Councilor O'Halloran)
3. (2024-B024) RESOLVE Approve Water Department Budget for Fiscal Year 2025.  
(Councilor Kimball)
4. (2024-A105) ORDER Set tax due date and interest rate.  
(Councilor Phanthay)
5. (2024-A106) ORDER Accept advanced payments on Fiscal Year 2026 taxes.  
(Councilor Daniels)
6. (2024-A107) ORDER Set Fiscal Year 2025 interest rate for late payment of sewer  
bills. (Councilor O'Halloran)
7. (2024-A108) ORDER Set interest rate paid on abatements and overpayment of  
taxes. (Councilor Kimball)
8. (2024-A109) ORDER Authorize set off against unpaid taxes.  
(Councilor Phanthay)
9. (2024-A110) ORDER Authorize application of interest earnings to reserve funds.  
(Councilor Daniels)
10. (2024-B025) RESOLVE Approve School Budget Appropriation for Fiscal Year  
2025. (Councilor O'Halloran)
11. (2024-B026) RESOLVE Approve Regional Vocational High School operating  
budget. (Councilor Kimball)

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12. (2024-B027) RESOLVE Approve Regional Vocational High School budget on adult education. (Councilor Phanthay)
13. (2024-A111) ORDER Authorize the Brewer School Department to expend such other funds that may be received from federal or state grants or programs. (Councilor Daniels)
14. (2024-A112) ORDER Amend schedule of fees. (Councilor O'Halloran)
15. (2024-B028) RESOLVE Approve State of Maine Restaurant (Class I, II, III, IV) Liquor License to Smokey's BBQ, LLC. d/b/a Smokey's BBQ, 500 South Main Street, Brewer, Maine. (Councilor Kimball)
16. (2024-A113) ORDER Accept donation from Coach House Restaurant to Brewer Parks and Recreation to support summer programs. (Councilor Phanthay)
17. (2024-A114) ORDER Award contract for janitorial services to Sweep & Slate. (Councilor Daniels)
18. (2024-B029) RESOLVE Ratify Brewer Police Department Command Officers Collective Bargaining Contract. (Councilor O'Halloran)
19. (2024-B030) RESOLVE Ratify Brewer Police Department Patrol Officers Collective Bargaining Contract. (Councilor Kimball)
20. (2024-B031) RESOLVE Ratify Brewer Water Pollution Control Facility Collective Bargaining Contract. (Councilor Phanthay)
21. (2024-A115) ORDER Accept funds from the Maine Municipal Association's Edward MacDonald Safety Grant Enhancement Program. (Councilor Daniels)
22. (2024-A116) ORDER Commit water assessment to Treasurer for collection. (Councilor O'Halloran)
23. (2024-A117) ORDER Commit sewer assessment to Treasurer for collection. (Councilor Kimball)

**D. Monthly Reports** (Councilor O'Halloran)

**E. Nominations, Appointments, Elections** (none)

**F. Unfinished Business** (none)

**G. New Business**

1. (2024-C011) ORDER Amend Chapter 31 of the Charter, Codes and Ordinances of the City of Brewer, entitled "Environmental Ordinance", to amend Article 6, Section 602.8(I), Article 7, Section 704 and Article 9, Section 913. (Councilor Kimball)

**H. New Items with Leave of Council**

**I. ADJOURN**

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**A. Minutes of the May 14, 2024 Regular Meeting and Minutes of the May 23, 2024 Special Meeting**

**ACTION:** Councilor Kimball moved that the minutes to the May 14, 2024 Regular Meeting and the minutes to the May 23, 2024 Special Meeting be accepted and placed on file. Councilor Phanthay seconded the motion. The motion passed with a unanimous vote.

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**B. Awards, Petitions and Public Comments**

1. Proclamation: Juneteenth Celebration Day.

Mayor Morin read the Juneteenth Celebration Day Proclamation.

**PROCLAMATION  
Juneteenth Celebration Day**

WHEREAS, on June 19, 1865, the Union soldiers finally arrived in Galveston, Texas with the news that the war had ended and that slaves were now free, a declaration that took nearly two and a half years after the Emancipation Proclamation to reach Texas; and

WHEREAS, the Emancipation Proclamation declared “that all persons held as slaves” within the rebellious states “are, and henceforward shall be free”; and

WHEREAS, Juneteenth is a celebration of the spirit of self-empowerment, and a commemoration of the long, and arduous fight for freedom by African-Americans in the United States; and

WHEREAS, during Juneteenth, people of all cultures from Brewer, Penobscot County and the United States take time to truthfully acknowledge a period in our history that still shapes our country today; honor the diversity of our great country; and learn more about African-American heritage, contributions and customs.

NOW, THEREFORE, I, JENNIFER M. MORIN, Mayor of the City of Brewer, on behalf of the City Council and citizens of Brewer, do hereby proclaim the nineteenth day of June two-thousand-and-twenty-four as

**JUNETEENTH CELEBRATION DAY**

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Brewer to be imprinted this fourth day of June Two-Thousand-and-Twenty-Four.

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*Signed this fourth day of June, 2024*

**Jennifer M. Morin, Mayor**

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2024-B021

June 4, 2024

TITLE: RESOLVE, RESOLUTION OF RESPECT FOR RICCI MORE.

Filed April 16, 2024  
By Soubanh Phanthay

WHEREAS, on the twenty-eighth day of March 2024, death brought to a close the full and active life of Ricci Vincent More; and

WHEREAS, Ricci was born in Jonesport in 1954; and

WHEREAS, Ricci graduated from Brewer High School and earned a degree in Forestry Management from the University of Maine; and

WHEREAS, Ricci married his high school sweetheart Susan Danforth in 1974 and they shared forty-nine years of marriage together and raised two children; and

WHEREAS, after starting as a summer employee with the City of Brewer while in school, Ricci became a permanent member of the City's Public Works Department in 1975; and

WHEREAS, Ricci served the City of Brewer Public Works Department for the entirety of his professional career, retiring in 2019 after forty-five years of service to the City; and

WHEREAS, during his time with the City, Ricci played a significant role in developing lasting safety policies for the Public Works Department and also served many years as a member of the City-wide safety committee; and

WHEREAS, in his role as Purchasing Agent, Ricci would regularly answer residents' questions and complaints with utmost professionalism, always maintaining a high standard as a representative of the City of Brewer; and

WHEREAS, Ricci was a member of the Ralph J. Pollard Masonic Lodge #217 in Orrington, and the Anah Shrine in Bangor where he served with the Photo Unit for a number of years; and

WHEREAS, Ricci enjoyed hunting, fly fishing, and supporting the activities of his children and grandchildren.

NOW, THEREFORE BE IT RESOLVED, that the Brewer City Council does by this resolution and public pronouncement, recognize the positive influence of Ricci More to the well-being and development of his community and he earned the respect of all who knew him; and

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BE IT FURTHER RESOLVED, that this resolution be spread upon the permanent records of the City of Brewer and that copies thereof be distributed to members of his family in testimony to the high esteem held for Ricci More by the citizens and officials of the City of Brewer, Maine.

**ACTION:** Councilor Phanthay moved that the resolve be adopted. Councilor Daniels seconded the motion. Councilor Phanthay presented copies of the resolve to Ricci More's family and presented Ricci's widow Susan More with a Brewer Challenge Coin. Councilor Phanthay praised Ricci's forty-five-year career with the City. Acting City Manager Karen Fussell said that Ricci was a consummate professional and a wonderful human being. The Acting City Manager said that the City was fortunate to have Ricci for his forty-five-year career. The motion passed with a unanimous vote.

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3. Public Meeting: Review water rates of the Brewer Water Department.

Mayor Morin read the public notice for the proceeding:

### BREWER WATER DEPARTMENT NOTICE OF PROCEEDING

May 20, 2024

The Brewer Water Department hereby notifies its customers that a proposed increase in rates has been filed with the Maine Public Utilities Commission (MPUC). The proposed rate adjustment is being filed pursuant to section 6104-A of Title 35-A of the Maine Revised Statutes.

The purpose of the rate increase is to dedicate funding to infrastructure renewal projects as allowed under MPUC Chapter 675. The Brewer Water Department is proposing an increase in current water rates to become effective August 1, 2024. The last time Brewer Water rates increased was in 2023. The proposed rates provide an increase in annual revenue of approximately \$93,826. We are proposing a rate change of 3% for all customer classes.

The minimum residential water bill will increase \$0.91 per month, for a quarterly charge of \$94.08. The average residential water bill will increase \$1.15 per month, for a quarterly charge of \$117.88.

A public meeting, pursuant to 35-A MRSA § 6104-A, will be held on Tuesday, June 4, 2024 starting at 6 p.m. in the City Council Chambers at City Hall, 80 North Main Street in Brewer. The meeting will give customers the opportunity to make comments and ask questions regarding the proposed water rate increase. Customers may also request assistance from the Public Advocate, State House Station 112, Augusta, ME 04333, or telephone (207) 624-3687, or OPA.Admin@maine.gov.

Materials supporting the water rate change are available for review at the Brewer Water Department's office, 223 Green Point Road, Brewer, Monday–Friday (excluding holidays) between 8:30 a.m. and 4:30 p.m. Customers have the right and are encouraged to review these materials and to request information relating to present and proposed rates.

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City of Brewer Water Department Superintendent Rodney Butler made a presentation on the proposed 3% increase of Brewer Water Rates for Fiscal Year 2025. The Superintendent noted cost pressures on the Water Department as well as infrastructure needs. The Superintendent also said that the Water Department was awarded over 2.6 million dollars in grants to support its work over the next two years, and thanked the City Departments for support in securing those grants. The Superintendent said that the rate increase was a necessary step toward sustaining and improving Brewer's water infrastructure. The Superintendent said that the Brewer Water Department was committed to providing the best rate possible for its customers, including not sacrificing the future for the present.

Mayor Morin thanked the Water Department Superintendent and commended his efforts to save money while also working to secure grants to the benefit of Brewer Water customers.

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**Public Comments**

There were no public comments.

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**IV. Recess for Public Hearing**

Mayor Morin said the City Council would recess for a public hearing and after the public hearing the Council would return to the regular meeting and take up the rest of the items on the agenda.

The public hearing was called to order by Mayor Morin.

The city clerk called the roll:

Councilor Daniels-present

Councilor Kimball-present

Mayor Morin-present

Councilor O'Halloran-present

Councilor Phanthay-present

Mayor Morin declared that a quorum was present. Acting City Manager Karen Fussell and City Solicitor Johnathan Pottle were also present.

1. Smokey's BBQ, LLC. d/b/a Smokey's BBQ, 500 South Main Street, Brewer, Maine for a State of Maine Restaurant (Class I, II, III, IV) Liquor License.

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Mayor Morin read the public notice for the hearing:

**CITY OF BREWER  
PUBLIC NOTICE**

Notice is hereby given that the Brewer City Council will hold a public hearing on Tuesday, June 4, 2024 at 6:00 p.m. in the Council Chambers at Brewer City Hall to consider the application of:

1. Smokey's BBQ, LLC. d/b/a Smokey's BBQ, 500 South Main Street, Brewer, Maine for a State of Maine Restaurant (Class I, II, III, IV) Liquor License.

This application is available for public inspection by contacting the Brewer City Clerk (989-7050). This notice was posted on the bulletin board at Brewer City Hall on May 22, 2024.

Any person may attend this public hearing and speak on this application. The deadline for submission of written comments is 4:00 p.m. on the date of the hearing. Written comments should be addressed to Brewer City Council, c/o City Clerk, 80 No. Main Street, Brewer, Maine 04412 or emailed to city-clerk-office@brewermaine.gov.

Vincent P. Migliore  
City Clerk

published May 28, 29 and 30  
in the BDN  
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Mayor Morin asked if there had been any comments received from the public: there were none. Mayor Morin asked if there had been any comments the City Departments: the city clerk said there were no objections from the City Departments. Councilor O'Halloran asked what liquors would the license permit specifically. The city clerk said that the specifics of the license were outlined in the application, and that he could follow up with the Council with that information. Mayor Morin asked if there were any comments from the public: there were none. Mayor Morin declared the public hearing closed.  
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**V. Adjourn Public Hearing**

Mayor Morin adjourned the public hearing.

The regular meeting was called back to order by Mayor Morin. The city clerk called the roll:

Councilor Daniels-present  
Councilor Kimball-present  
Mayor Morin-present

Councilor O'Halloran-present  
Councilor Phanthay-present

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Mayor Morin declared that a quorum was present. Acting City Manager Karen Fussell and City Solicitor Johnathan Pottle were also present.

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C. Consent Calendar

2024-B023

June 4, 2024

TITLE: RESOLVE, APPROVE WATER POLLUTION CONTROL FACILITY BUDGET FOR FISCAL YEAR 2025.

Filed May 28, 2024  
By Dani O'Halloran

BE IT RESOLVED, that the Brewer City Council herewith approves the Brewer Water Pollution Control Facility budget for the City Fiscal Year of July 1, 2024 through June 30, 2025, as follows:

Total Cash Operating Expenses	\$ 2,712,040
Total Debt Service	\$ 763,771
Total Depreciation	\$ 805,000
Total Other Non-Operating Expenses	\$ <u>0</u>
SUBTOTAL	\$ 4,280,811
Total Capital Improvements	\$ <u>182,000</u>
GRAND TOTAL EXPENDITURES	\$ 4,462,811
Total Operational Revenues	\$ 3,451,373
Total Use of Retained Earnings	\$ 805,000
Other non-operational Revenue	\$ <u>24,438</u>
SUBTOTAL	\$ 4,280,811
Total Capital Funding	\$ <u>182,000</u>
GRAND TOTAL REVENUES	\$ 4,462,811

**Statement of Fact:** This annual order authorizes the Water Pollution Control Facility expenditures for FY 2025 and approves funding to support those expenditures. The budget proposes an adjustment of \$0.58 per 100 cubic feet, or 5.0%, to the current sewer rate. This would increase the average residential sewer bill by \$8.05 per quarter, or about \$32.20 per year.

2024-B024

June 4, 2024

TITLE: RESOLVE, APPROVE WATER DEPARTMENT BUDGET FOR FISCAL YEAR 2025.

Filed May 28, 2024  
By William Kimball

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BE IT RESOLVED, that the Brewer City Council herewith approves the Water Department budget, as presented, for the City’s Water System for the Fiscal Year of July 1, 2024 through June 30, 2025 as follows:

Total Cash Operating Expenses	\$ 2,101,934
Total Debt Service	\$ 1,127,847
Total Depreciation	\$ 42,684
Total Other Non-Operating Expenses	\$ 2,280
SUBTOTAL	\$ 3,274,745
Total Capital Improvements	\$ 1,715,000
GRAND TOTAL EXPENDITURES	\$ 4,989,745
Total Operational Revenues	\$ 3,274,745
Total Use of Retained Earnings	\$ 0
Other non-operational Revenue	\$ 0
SUBTOTAL	\$ 3,274,745
Total Capital Funding	\$ 1,715,000
GRAND TOTAL REVENUES	\$ 4,989,745

**Statement of Fact:** This annual order authorizes the Water Department expenditures for Fiscal Year 2025 and approves funding to support those expenditures. Subject to review and approval of the Maine Public Utilities Commission, the budget anticipates the adjustment of water rates by approximately 3%. The proposed change would increase the average residential water bill by \$3.44 per quarter, or about \$13.76 per year.

2024-A105

June 4, 2024

TITLE: ORDER, SET TAX DUE DATE AND INTEREST RATE.

Filed May 28, 2024  
By Soubanh Phanthay

BE IT ORDERED, that taxes for the municipal year commencing July 1, 2024 and which shall expire on June 30, 2025 are due and payable semi-annually on the following dates:

A. 1/2 of total taxes due  
and payable on or before September 10, 2024

and, if the same are not paid on or before September 10, 2024, they shall bear interest at the rate of 8.5% per annum from September 11, 2024 until paid.

B. 1/2 of the total taxes due  
and payable on or before March 11, 2025

and, if the same are not paid on or before March 11, 2025, they shall bear interest at the rate of 8.5% per annum from March 12, 2025 until paid.

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**Statement of Fact:** This is an annual order. Brewer taxes are always due on the second Tuesday of September and March. The City uses the maximum rate of interest that can be charged per Title 36, M.R.S.A. Section 505.4. This rate is set annually by the Office of the State Treasurer.

2024-A106

June 4, 2024

TITLE: ORDER, ACCEPT ADVANCE PAYMENTS ON FISCAL YEAR 2026 TAXES.

Filed May 28, 2024  
By Michele Daniels

BE IT ORDERED, that the Brewer Tax Collector and Treasurer be permitted to accept payments in advance when offered at 0% interest, to be applied to Fiscal Year 2026 taxes that have not been committed or billed.

**Statement of Fact:** In accordance with Title 36 M.R.S.A., §506-A, municipalities should vote annually on the acceptance of advance payments.

2024-A107

June 4, 2024

TITLE: ORDER, SET FISCAL YEAR 2025 INTEREST RATE FOR LATE PAYMENT OF SEWER BILLS.

Filed May 28, 2024  
By Dani O'Halloran

BE IT ORDERED, that in accordance with City of Brewer Charter, Codes and Ordinance, Chapter 31, Section 1208, the interest rate on unpaid sewer bills is set at eight and one-half percent (8.5%) per annum for Fiscal Year 2025.

**Statement of Fact:** This is an annual order.

2024-A108

June 4, 2024

TITLE: ORDER, SET INTEREST RATE PAID ON ABATEMENTS AND OVERPAYMENTS OF TAXES.

Filed May 28, 2024  
By William Kimball

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BE IT ORDERED, that pursuant to Title 36 M.R.S.A., §506-A, interest on previously paid taxes that are abated, or which have been overpaid, for Fiscal Year 2025 shall be paid at the rate of four and one-half percent (4.5%) per annum from the date of payment by the taxpayer to the date of abatement or refund by the City.

**Statement of Fact:** This is an annual order that sets the interest rate on these payments at the minimum allowed by state law, which is the interest rate established by the City for delinquent taxes reduced by four percentage points.

2024-A109

June 4, 2024

TITLE: ORDER, AUTHORIZE SET OFF AGAINST UNPAID TAXES.

Filed May 28, 2024  
By Soubanh Phanthay

WHEREAS, Title 36, M.R.S.A., §905, requires the governing body to specifically authorize the Treasurer and other disbursing officers to withhold payment of any money due a taxpayer whose taxes are due and wholly or partially unpaid.

NOW, THEREFORE, BE IT ORDERED, that the Brewer City Council hereby authorizes the Finance Director/Treasurer and Deputy Finance Director to withhold monies, excluding the payroll check of any employee, due and payable by the City of Brewer to any taxpayer to an amount not in excess of the unpaid taxes together with interest and costs.

**Statement of Fact:** This is an annual order.

2024-A110

June 4, 2024

TITLE: ORDER, AUTHORIZE APPLICATION OF INTEREST EARNINGS TO RESERVE FUNDS.

Filed May 28, 2024  
By Michele Daniels

WHEREAS, in keeping with Public Utility Commission (PUC) regulations, the City of Brewer maintains several dedicated reserve accounts for the Water fund; and

WHEREAS, these reserve funds earn interest, but this interest has not been taken into account when determining the level of reserve account funding each year.

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NOW, THEREFORE, BE IT ORDERED, that the Brewer City Council hereby authorizes the appropriation and expenditure of these interest earnings to supplement the regular annual funding of these reserve accounts.

**Statement of Fact:** This is an annual order.

2024-B025

June 4, 2024

TITLE: RESOLVE, APPROVE SCHOOL BUDGET APPROPRIATION FOR FISCAL YEAR 2025.

Filed May 28, 2024  
By Dani O'Halloran

BE IT RESOLVED, that the following school budget articles be adopted and approved for fiscal year 2025:

1. That **\$10,672,802** be authorized to be expended for Regular Instruction.
2. That **\$6,233,933** be authorized to be expended for Special Education.
3. That **\$0** be authorized to be expended for Career and Technical Education.
4. That **\$1,440,016** be authorized to be expended for Other Instruction.
5. That **\$1,704,619** be authorized to be expended for Student and Staff Support.
6. That **\$722,523** be authorized to be expended for System Administration.
7. That **\$1,279,999** be authorized to be expended for School Administration.
8. That **\$699,311** be authorized to be expended for Transportation and Buses.
9. That **\$2,926,135** be authorized to be expended for Facilities Maintenance.
10. That **\$2,942,036** be authorized to be expended for Debt Service and Other Commitments.
11. That **\$11,140** be authorized to be expended for All Other Expenditures.; and

BE IT FURTHER RESOLVED, that **\$19,424,946** be appropriated for the total cost of funding public education from pre-kindergarten to grade 12 as described in the Essential Programs and Services Funding Act and that **\$5,584,080** be raised as the municipality's contribution to the total cost of funding public education from pre-kindergarten to grade 12 as described in the Essential Programs and Services Funding Act in accordance with the Maine Revised Statutes, Title 20-A, M.R.S.A. Section §15688; and

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*Explanation: The school administrative unit's contribution to the total cost of funding public education from pre-kindergarten to grade 12 as described in the Essential Programs and Services Funding Act is the amount of money determined by state law to be the minimum amount that a municipality must raise in order to receive the full amount of state dollars.*

BE IT FURTHER RESOLVED, that **\$142,455** be raised and appropriated for the annual payments on debt service previously approved by the municipality's legislative body for non-state-funded school construction projects, or non-state-funded portions of school construction projects in addition to the funds appropriated as the local share of the municipality's contribution to the total cost of funding public education from pre-kindergarten to grade 12; and

*Explanation: Non-state-funded debt service is the amount of money needed for the annual payments on the municipality's long-term debt for major capital school construction projects that are not approved for state subsidy. The bonding of this long-term debt was previously approved by the voters or other legislative body.*

BE IT FURTHER RESOLVED, that **\$3,294,634** be raised and appropriated in additional local funds for school purposes under Maine Revised Statutes, Title 20-A §15671-A. The school committee recommends **\$3,294,634** for additional local funds and gives the following reasons for exceeding the State's Essential Programs and Services funding model by \$3,377,608: The Essential Programs and Services funding model does not fully fund a number of educational costs in the school administrative unit such as special education needs, extra and co-curricular costs and local voter approved debt service; and

*Explanation: The additional local funds are those locally raised funds over and above the school administrative unit's local contribution to the total cost of funding public education from pre-kindergarten to grade 12 as described in the Essential Programs and Services Funding Act and local amounts raised for the annual payment on non-state funded debt service that will help achieve the (municipality/district) budget for educational programs.*

BE IT FURTHER RESOLVED, that the school committee be authorized to expend **\$28,632,514** for the fiscal year beginning July 1, 2024 and ending June 30, 2025 from the municipality's contribution to the total cost of funding public education from pre-kindergarten to grade 12 as described in the Essential Programs and Services Funding Act, non-state-funded school construction projects, additional local funds for school purposes under the Maine Revised Statutes, Title 20-A, section §15690, unexpended balances, tuition receipts, state subsidy and other receipts for the support of schools; and

BE IT FURTHER RESOLVED, that the school committee be authorized to accept and expend any and all categories of funds as provided by the Maine State Legislature or the United States Congress (Examples of some of these funds and estimated amounts based on funds received last year are listed below)

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<u>Category</u>	<u>Estimated Amounts</u>
Title IA	\$495,000
Title IIA	77,000
Title III	2,200
Title IV	47,000
Local Entitlement	430,000
School Lunch Subsidy	450,000
Stronger Connections	400,000

; and

BE IT FURTHER RESOLVED, that the Regional Vocational Budget as approved by the Cooperative Board for the year July 1, 2024 to June 30, 2025 be approved in the amount of **\$5,161,496**; and

BE IT FURTHER RESOLVED, that in the event the Brewer School Department receives more state education subsidy than the amount included in its budget, that the Brewer School Department shall be authorized to use all or part of the additional state subsidy to increase expenditures for school purposes in cost center categories approved by the Brewer School Committee, subject to final review and approval by the Brewer City Council.

**Statement of Fact:** This is an annual Resolve that approves the School Department Budget for the forthcoming Fiscal Year.

2024-B026

June 4, 2024

TITLE: RESOLVE, APPROVE REGIONAL VOCATIONAL HIGH SCHOOL OPERATING BUDGET.

Filed May 28, 2024  
By William Kimball

BE IT RESOLVED, that the Brewer City Council herewith approves the regional vocational high school budget, as approved by the cooperative board, for the year July 1, 2024 – June 30, 2025 in the amount of **\$4,842,937**.

**Statement of Fact:** The budget for 2023-2024 was \$4,159,422.

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2024-B027

June 4, 2024

TITLE: RESOLVE, APPROVE REGIONAL VOCATIONAL HIGH SCHOOL BUDGET ON ADULT EDUCATION.

Filed May 28, 2024  
By Soubanh Phanthay

BE IT RESOLVED, that the Brewer City Council herewith approves the regional vocational high school budget for adult education, as approved by the cooperative board, in the amount of **\$318,529** for the year July 1, 2024 – June 30, 2025.

**Statement of Fact:** The budget for 2023-2024 was \$318,529.

2024-A111

June 4, 2024

TITLE: ORDER, AUTHORIZE BREWER SCHOOL DEPARTMENT TO EXPEND SUCH OTHER FUNDS THAT MAY BE RECEIVED FROM FEDERAL OR STATE GRANTS OR PROGRAMS.

Filed May 20, 2024  
By Michele Daniels

BE IT ORDERED, that the Brewer City Council authorizes the Brewer School Department to expend such other sums as may be received from federal or state grants or programs or other sources during the 2025 fiscal year for school purposes provided such grants, programs or other sources do not require the expenditure of other funds not previously appropriated.

**Statement of Fact:** This is an annual Order that authorizes the School Department to expend grant funds received which do not otherwise require appropriation of additional funds.

2024-A112

June 4, 2024

TITLE: ORDER, AMEND SCHEDULE OF FEES.

Filed May 20, 2024  
By Dani O'Halloran

WHEREAS, the Charter, Codes and Ordinances of the City of Brewer, Chapter 20, entitled "Licenses and Permits", Article 4, "Licensing and Permit Fee Schedule", requires the City Council to establish fees for City licenses and permits.

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NOW, THEREFORE, BE IT ORDERED, that the Schedule of Fees shall be amended as follows:

**CITY CLERK**

- Utility Location Permit
  - Application Fee \$100.00 per street
  - Additional Review Fee up to \$5,000.00  
(based on complexity and staff time)

**Statement of Fact:** This amendment to the Schedule of Fees is proposed to align with the recently adopted amendments to Chapter 20, “Licenses and Permits”, regarding Utility Location Permits.

2024-B028

June 4, 2024

TITLE: RESOLVE, APPROVE STATE OF MAINE RESTAURANT (CLASS I, II, III, IV) LIQUOR LICENSE TO SMOKEY’S BBQ, LLC. D/B/A SMOKEY’S BBQ, 500 SOUTH MAIN STREET, BREWER, MAINE.

Filed May 22, 2024  
By William Kimball

WHEREAS, Smokey’s BBQ, LLC. d/b/a Smokey’s BBQ, 500 South Main Street, Brewer, Maine has applied to the State of Maine, Bureau of Liquor Enforcement, for a restaurant (Class I, II, III, IV) liquor license; and

WHEREAS, Brewer City officials have reviewed this application and have submitted recommendations to the City Council on this application; and

WHEREAS, after considering their recommendations the City Council finds as follows:

1. The applicants have not been convicted of any Class A, Class B, or Class C crime;
2. The licensed premises and its use are in compliance with all local zoning ordinances and other land use ordinances not directly related to liquor control;
3. There is no record of waste disposal violations, health or safety violations or repeated parking or traffic violations on or in the vicinity of the licensed premises and caused by person patronizing or employed by the licensed premises or other such conditions caused by persons patronizing or employed by the licensed premises which unreasonably disturb, interfere with or affect the ability of persons or businesses residing or located in the vicinity of the licensed premises to use their property in a reasonable manner;
4. There is no record of repeated incidents of record of breaches of peace, disorderly conduct, vandalism or other violations of law on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises; and
5. There is no record of the applicants having a violation of any provisions of Title 28-A, M.R.S.A. (Liquor Laws);

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6. A determination by the municipal officers that the purpose of the application is not to circumvent the provisions of Section 601.

NOW, THEREFORE, BE IT RESOLVED, that the Brewer City Council approves the application of Smokey's BBQ, LLC. d/b/a Smokey's BBQ, 500 South Main Street, Brewer, Maine, for a State of Maine, Bureau of Liquor Enforcement, restaurant (Class I, II, III, IV) liquor license.

**Statement of Fact:** This resolve approves a new application for a State of Maine Liquor License application to Smokey's BBQ, 500 South Main Street.

2024-A113

June 4, 2024

TITLE: ORDER, ACCEPT DONATION FROM COACH HOUSE RESTAURANT TO BREWER PARKS AND RECREATION TO SUPPORT SUMMER PROGRAMS.

Filed May 10, 2024  
By Soubanh Phanthay

WHEREAS, the Brewer Parks & Recreation Department has received a donation of \$150 from Coach House Restaurant to benefit the Summer Morning Stretch program; and

WHEREAS, it is the recommendation and request of the Parks & Recreation Director and the donor that this donation be appropriated and expended to supplement Summer Programs.

NOW, THEREFORE, BE IT ORDERED, that the City of Brewer, by a vote of its City Council, herewith accepts this donation and directs that donation be deposited to the Summer Program revenue account (0107123-300327); and

BE IT FURTHER ORDERED, that the City Council herewith authorizes the appropriation and expenditure of these monies from the Recreation Gifts expense account (0117121-506120) to support the Brewer Parks & Recreation Department's Summer Programs.

**Statement of Fact:** This order accepts a contribution of \$150 from Coach House Restaurant to the City of Brewer Parks & Recreation Department and authorizes its expenditure to support the Summer Programs.

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2024-B029

June 4, 2024

TITLE: RESOLVE, RATIFY BREWER POLICE DEPARTMENT COMMAND OFFICERS  
COLLECTIVE BARGAINING CONTRACT.

Filed May 28, 2024  
By Dani O'Halloran

WHEREAS, a collective bargaining agreement between the City of Brewer and the unit representing the command officers of the Brewer Police Department has recently been negotiated; and

WHEREAS, the negotiators for both sides have recommended that this collective bargaining agreement be ratified by their representative parties.

NOW, THEREFORE, BE IT RESOLVED, that the Brewer City Council herewith ratifies this agreement and authorizes the City Manager, or his designee, to execute the document on behalf of the City of Brewer; and

BE IT FURTHER RESOLVED, that the City Clerk file the City's copy of the original contracts in the City's record archives.

**Statement of Fact:** This order ratifies, on behalf of the City of Brewer the collective bargaining agreement between the City and the unit representing the command officers of the Brewer Police Department. This agreement is scheduled to take effect July 1, 2024 until June 30, 2027.

2024-B030

June 4, 2024

TITLE: RESOLVE, RATIFY BREWER POLICE DEPARTMENT PATROL OFFICERS  
COLLECTIVE BARGAINING CONTRACT.

Filed May 28, 2024  
By William Kimball

WHEREAS, a collective bargaining agreement between the City of Brewer and the unit representing the employees of the patrol division of the Brewer Police Department has recently been negotiated; and

WHEREAS, the negotiators for both sides have recommended that this collective bargaining agreement be ratified by their representative parties.

NOW, THEREFORE, BE IT RESOLVED, that the Brewer City Council herewith ratifies this agreement and authorizes the City Manager, or his designee, to execute the document on behalf of the City of Brewer; and

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BE IT FURTHER RESOLVED, that the City Clerk file the City's copy of the original contracts in the City's record archives.

**Statement of Fact:** This order ratifies, on behalf of the City of Brewer the collective bargaining agreement between the City and the unit representing the employees of the patrol division of the Brewer Police Department. This agreement is scheduled to take effect July 1, 2024 until June 30, 2027.

2024-B031

June 4, 2024

TITLE: RESOLVE, RATIFY BREWER WATER POLLUTION CONTROL FACILITY COLLECTIVE BARGAINING CONTRACT.

Filed May 28, 2024  
By Soubanh Phanthay

WHEREAS, a collective bargaining agreement between the City of Brewer and the unit representing the Water Pollution Control Facility has recently been negotiated; and

WHEREAS, the negotiators for both sides have recommended that this agreement be ratified by their representative parties.

NOW, THEREFORE, BE IT RESOLVED, that the City Council herewith ratifies this agreement and authorizes the City Manager, or his designee, to execute the document on behalf of the City of Brewer; and

BE IT FURTHER RESOLVED, that the City Clerk file the City's copy of the original contracts in the City's record archives.

**Statement of Fact:** This order ratifies, on behalf of the City of Brewer the collective bargaining agreement between the City and the unit representing the Water Pollution Control Facility. This agreement is scheduled to take effect July 1, 2024 until June 30, 2027.

2024-A115

June 4, 2024

TITLE: ORDER, ACCEPT FUNDS FROM MAINE MUNICIPAL ASSOCIATION'S EDWARD MACDONALD SAFETY ENHANCEMENT GRANT PROGRAM.

Filed May 28, 2024  
By Michele Daniels

WHEREAS, the Brewer Fire Departments has been awarded up to \$1,999.80 through the Maine Municipal Association's Edward MacDonald Safety Scholarship Program to fund the cost of purchasing Guardian Angel lights; and

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WHEREAS, this grant is expected cover the full cost of this purchase; and

WHEREAS, each member of the Fire Department will be outfitted with this safety light which will increase firefighter safety, provide additional personal light to aid in operations promoting overall safety, prevent tripping hazards and provide warning lights to prevent collision injuries.

NOW, THEREFORE, BE IT ORDERED, that the City of Brewer, by vote of its City Council, herewith accepts these grant funds and directs the funds be deposited in account 0600502-360000-59045 (Guardian Angels Revenue); and

BE IT FURTHER ORDERED, that the City Council hereby authorizes the appropriation and expenditure of these grant funds from account 0600502-560000-59045 (Guardian Angel Grant Expense).

**Statement of Fact:** The Brewer Fire Departments has been awarded up to \$1,999.80 to fund the purchase of 20 Guardian Angel Safety lights. This order accepts the funds and authorizes their expenditure.

2024-A116

June 4, 2024

TITLE: ORDER, COMMIT WATER ASSESSMENT TO TREASURER FOR COLLECTION.

Filed May 29, 2024  
By Dani O'Halloran

WHEREAS, under Chapter 40 of the Charter, Codes and Ordinances of the City of Brewer, entitled "Water Department", a water charge is assessed to water users.

NOW, THEREFORE, WE, the Brewer City Council does hereby commit to the Treasurer or Deputy Treasurer of Brewer for collection, the sum of **\$784,277.67** at the established rate, as provided by Title 30-A M.R.S.A., §3406 (supp [1991] and Title 38 M.R.S.A., §1208 [1989]) and as such sections may be amended from time to time; and

BE IT FURTHER ORDERED, that said charges are due and payable on the date of this commitment.

EVENT	COMMITMENT	COMMENTS
June 2024	\$776,974.35	
March 2024	\$1,590.39	



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**Statement of Fact:** This is a quarterly order.

**ACTION:** Councilor Daniels asked that Resolve 2024-B022 and Order 2024-A114 be removed from the consent calendar. Councilor Daniels moved that the remaining orders on the consent calendar have passage and that the resolves be adopted. Councilor Phanthay seconded the motion. The motion passed with a unanimous vote.

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2024-B022

June 4, 2024

**TITLE:** RESOLVE, APPROVE CITY AND SCHOOL BUDGET APPROPRIATION FOR FISCAL YEAR 2025.

Filed May 28, 2024

By Michele Daniels

BE IT RESOLVED, that the sum of **\$19,802,281** which sum constitutes the estimated requirements of the City of Brewer for the Fiscal Year 2025 (commencing July 1, 2024 and terminating June 30, 2025) based upon the budget submitted by the City Manager as provided by the City Charter, be raised by assessments upon the estates of the inhabitants of the City of Brewer and upon the estates of the non-resident proprietors within the City for the present municipal year and the sum is hereby appropriated, in addition sums otherwise provided, the amount for each purpose being specified in the schedules hereto attached:

**Statement of Fact:** This annual order authorizes the levy of \$19,802,281 in property taxes in support of the Fiscal Year 2025 City and School budgets and authorizes expenditures for Fiscal Year 2025 as outlined in the accompanying schedules. It also approves non property tax funding to support those expenditures.

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FY2025 Brewer Property Tax Calculation

Line		FY2024	FY2025	\$ Change	% Change
		FINAL	Proposed		
<b>MUNICIPAL BUDGET</b>					
1	General Fund Appropriations	16,707,924	17,811,542	1,103,618	6.61%
2	Less: Non-Property Tax Revenues	8,467,093	9,570,711	1,103,618	13.03%
3	<b>NET MUNICIPAL BUDGET (from taxation)</b>	<b>8,240,831</b>	<b>8,240,831</b>	<b>0</b>	<b>0.00%</b>
<b>EDUCATION BUDGET</b>					
4	General Education Budget	26,761,784	28,632,514	1,870,730	6.99%
5	Less: School Revenues	18,733,070	19,753,800	1,020,730	5.45%
6	<b>NET EDUCATION BUDGET (from taxation)</b>	<b>8,028,714</b>	<b>8,878,714</b>	<b>850,000</b>	<b>10.59%</b>
<b>TAX INCREMENT FINANCING DISTRICTS</b>					
7	Transfer to TIF Special Revenue Fund	1,515,559	1,643,314	127,755	8.43%
8	Less: TIF BETE Exempt	147,583	363,814	216,231	146.51%
9	<b>NET TIF BUDGET (from taxation)</b>	<b>1,367,976</b>	<b>1,279,500</b>	<b>-88,476</b>	<b>-6.47%</b>
10	<b>COUNTY ASSESSMENT</b>	<b>1,356,267</b>	<b>1,375,473</b>	<b>19,206</b>	<b>1.42%</b>
11	<b>OVERLAY</b>	<b>20,000</b>	<b>27,763</b>	<b>7,763</b>	<b>38.82%</b>
12	<b>TOTAL PROPERTY TAX LEVY</b>	<b>19,013,788</b>	<b>19,802,281</b>	<b>788,493</b>	<b>4.15%</b>
13	<b>ASSESSED VALUATION</b>	<b>945,959,791</b>	<b>1,053,312,888</b>	<b>107,353,097</b>	<b>11.35%</b>
14	Less: Tax Increment Finance Districts	68,058,500	68,058,500	0	0.00%
15	<b>NET ASSESSED VALUATION</b>	<b>877,901,291</b>	<b>985,254,388</b>	<b>107,353,097</b>	<b>12.23%</b>
16	<b>Municipal</b>	9.39	8.36	-1.02	-10.90%
17	<b>School</b>	9.15	9.01	-0.13	-1.46%
18	<b>County</b>	1.54	1.40	-0.15	-9.63%
19	<b>Overlay</b>	0.02	0.03	0.01	23.69%
20	<b>TAX RATE</b>	<b>20.10</b>	<b>18.80</b>	<b>-1.30</b>	<b>-6.47%</b>

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City of Brewer  
 FY2025 Budget Resolve

	Appropriations (Expenditures) Approved	Non-Tax Revenues Used	State Rev. Sharing GPA Support	State Homestead Reimbursemt	Fund Balance Used	Operating Transfers Used	Property Taxes Needed
<b>Assessments</b>							
1 County Assessment	\$ 1,375,473						\$ 1,375,473
<b>Municipal Budget</b>							
2 General Fund	\$ 17,811,542	\$ 4,203,599	\$ 3,124,500	\$ 718,090	\$ 545,000	\$ 979,522	\$ 8,240,831
3 Gen Fund Xfer to CIP	\$ -						\$ -
4 Capital Improvement	\$ 2,400,387	\$ 1,964,100				\$ 436,287	\$ -
5 Cemetery Trust Fund	\$ -						\$ -
6 TIF Districts	\$ 1,279,500						\$ 1,279,500
7 Total Municipal Budget	\$ 21,491,429	\$ 6,167,699	\$ 3,124,500	\$ 718,090	\$ 545,000	\$ 1,415,809	\$ 9,520,331
<b>Education Budget</b>							
8 Gen'l Education Budget	\$ 28,632,514	\$ 3,331,072	\$ 13,923,839	\$ -	\$ 2,248,889	\$ 250,000	\$ 8,878,714
9 Grand Totals	\$ 51,499,416	\$ 9,498,771	\$ 17,048,339	\$ 718,090	\$ 2,793,889	\$ 1,665,809	\$ 19,774,518
10 Budgeted Tax Overlay							\$ 27,763
11 To Be Raised From Taxes							\$ 19,802,281
<b>TAXABLE VALUATION ESTIMATE</b>							
12 2024-2025 Taxable Valuation		\$ 1,053,312,888					

TAX RATE CHANGE	
Tax Rate - NEW	\$ 18.80
Tax Rate - CURRENT	\$ 20.10
\$\$ Change in Tax Rate	\$ (1.30)
% Change	-6.47%

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City of Brewer  
 General Fund Spending Summary

	FY2024 Approved	FY2025 Proposed	Change \$\$	Change %
<b>MUNICIPAL</b>				
General Government	2,496,756	2,696,397	199,641	8.0%
Protections	6,239,315	6,723,222	483,907	7.8%
Public Services	464,789	529,124	64,335	13.8%
Public Works	3,210,745	3,424,774	214,029	6.7%
Unclassified	332,330	337,570	5,240	1.6%
Debt Service	2,399,043	2,430,788	31,745	1.3%
Library & Recreational Services	1,564,946	1,669,669	104,723	6.7%
<b>TOTAL MUNICIPAL FUND</b>	<b>16,707,924</b>	<b>17,811,543</b>	<b>1,103,619</b>	<b>6.6%</b>
<b>EDUCATION</b>				
01 Personnel	17,953,016	19,017,857	1,064,841	5.9%
02 Supplies and Services	1,326,888	1,285,036	(41,852)	-3.2%
03 Buildings and Grounds	2,573,777	2,580,060	6,283	0.2%
04 Transportation	843,360	870,802	27,442	3.3%
05 Supt / Administration	729,941	751,823	21,882	3.0%
06 Out of District	373,000	659,200	286,200	76.7%
07 Vocational Education	0	0	-	0.0%
08 Adult Education	now a municipal expense			
09 Capital Outlay	164,300	498,200	333,900	203.2%
10 Trustees	2,797,502	2,969,536	172,034	6.1%
<b>TOTAL EDUCATION BUDGET</b>	<b>26,761,784</b>	<b>28,632,514</b>	<b>1,870,730</b>	<b>7.0%</b>
COUNTY ASSESSMENT OVERLAY	1,356,267 20,000	1,375,473 27,763	19,206 7,763	1.4% 38.8%
<b>GRAND TOTALS</b>	<b>44,845,975</b>	<b>47,847,293</b>	<b>3,001,318</b>	<b>6.7%</b>

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Councilor Daniels had questions about two accounts under the City Manager’s Office. Councilor Daniels asked whether accounts “Other Compensation” and “Travel Stipend” were contractual obligations. Acting City Manager Karen Fussell clarified that the “Other Compensation” account was not a contractual obligation and that the “Travel Stipend” account was a contractual obligation. Councilor Daniels asked what the “Other Compensation” account had been used for in the past. The Acting City Manager said the account had been used primarily to cover vacation cash-outs if the City Manager had been unable to take his leave time during the year. Councilor Daniels asked the other Councilors for their thoughts on funds in the “Other Compensation” account if they were not being used at that time. The Acting City Manager clarified that any unused funds in the account would revert back to fund balance at the end of the year, and also that vacation cash-outs must be authorized by the Mayor. Councilor Daniels asked the other Councilors if they had an opinion on how the account should be managed or if should be left as it was. Mayor Morin said that leaving the account as it was proposed seemed appropriate, and that vacation cash-outs could be considered on a case-by-case basis.

Mayor Morin asked what percentage the budget would be increasing “this year” versus “last year” The Acting City Manager said that in Fiscal Year 2024 there was a larger impact on single-family homeowners: valuations increased on average by 18%, but the mil rate went down resulting in an average tax bill increase of just over 8%. The Acting City Manager said that in the proposed Fiscal Year 2025 budget, valuations increased 10-12% less than last year and a lower mil rate had again been proposed, and so that translated for the average single-family homeowner to a tax bill increase of 3-5%.

Mayor Morin thanked the Acting City Manager for her work on the budget.

**ACTION:** Councilor Daniels moved that the Resolve 2024-B022 be adopted. Councilor O’Halloran seconded the motion. The motion passed with a unanimous vote.

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2024-A114

June 4, 2024

TITLE: ORDER, AWARD CONTRACT FOR JANITORIAL SERVICES TO SWEEP & SLATE.

Filed May 28, 2024

By Michele Daniels

WHEREAS, the City of Brewer wishes to give thirty-day notice to terminate the contract with 3Point Cleaning Services, the City’s current Janitorial Services Supplier, due to poor work performance per Section XXV of the Special Terms and Conditions of the Request for Proposal and contract dated August 17, 2015; and

WHEREAS, Sweep & Slate Cleaning Services was solicited to provide a quote for cleaning services based on past quality work performance for the Brewer School Department; and

WHEREAS, Sweep & Slate provided a quote in the amount of \$78,600 per year based on

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Section 4- Scope and Specifications of Work identified in the 2024 Cleaning Services contract.

NOW, THEREFORE, BE IT ORDERED, the Brewer City Council hereby authorizes the City Manager, or his designee, to give thirty-days written notice to terminate the City's contract with 3Point Cleaning Services; and

BE IT FURTHER ORDERED, the City Council hereby authorizes the City Manager, or his designee, to enter into a contract with Sweep & Slate, effective thirty-five (35) days from the date of this Order, for professional cleaning services, as outlined in the 2024 Cleaning Services Contract for services at City Hall, Public Library, Public Safety Building, Public Works, and Water Department facilities; and

BE IT FURTHER ORDERED, that the City Council of the City of Brewer herewith exercises its authority under Section 404 of the City's Purchasing Ordinance, Chapter 36 of the Charter, Codes and Ordinances of the City of Brewer in the purchase of contractor services for this project.

**Statement of Fact:** The City seeks to terminate the its contract with 3Point Cleaning Services dated August 17, 2015, due to poor work performance. The City's contract with 3Point Cleaning allows the City to terminate the Contract with thirty-day advance written notice for any reason it deems necessary. Sweep & Slate is highly recommended by the School Department for their exceptional and reliable work at Brewer Community School. This contract will be for a period of one year, with the option for a one-year or two-year extension. The yearly amount of this contract will be \$78,600 or \$6,550 per month, which is \$2,592 more per year than the current contract.

Councilor Daniels said it should be considered for the future that \$78,600 for a cleaning service is high, and that the City might consider meeting the need with a staff position. Councilor O'Halloran asked how many buildings were covered by the contract, Acting City Manager Karen Fussell said there were four buildings covered under the contract. Mayor Morin said that she would be willing to look at the numbers for such a position, but for one person to cover four buildings, plus the cost of benefits, it might not be the best solution. The Acting City Manager said that she ran some preliminary numbers, and that a \$17 per hour employee would mean a \$65,000 budget line-item.

**ACTION:** Councilor Daniels moved that the order have passage. Councilor Phanthay seconded the motion. The motion passed with a unanimous vote.

\*\*\*

### D. Monthly Reports

**ACTION:** Councilor O'Halloran moved that the monthly reports from department heads be accepted and placed on file. Councilor Phanthay seconded the motion. The motion passed with a unanimous vote.

\*\*\*

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**E. Nominations, Appointments, Elections**

There were no nominations, appointments, or elections.

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**F. Unfinished Business**

There was no unfinished business.

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**G. New Business**

2024-C011

June 4, 2024

TITLE: ORDER, AMEND CHAPTER 31 OF THE CHARTER, CODES AND ORDINANCES OF THE CITY OF BREWER, ENTITLED “ENVIRONMENTAL ORDINANCE”, TO AMEND ARTICLE 6, SECTION 602.8(I), ARTICLE 7, SECTION 704, AND ARTICLE 9, SECTION 913.

Filed May 28, 2024  
By William Kimball

BE IT ORDAINED, by the Brewer City Council that Chapter 31, of the Charter, Codes and Ordinances of the City of Brewer, entitled “Environmental Ordinance”, Article 6, Section 602.8, Article 7, Section 704 and Article 9, Section 913 shall be amended as follows:

**SECTION 602.8**

H. To correct typographical or other errors or omissions in the wastewater discharge permit.

~~I. To correct typographical or other errors or omissions in the wastewater discharge permit. (#13)~~

**SECTION 704 DISCHARGE PROCEDURE**

The Superintendent requests all haulers notify the POTW at least 30 minutes prior to delivering any waste. ~~a One (1) hour~~ Only Official Septic Waste Disposal Records of the City of Brewer will be accepted, in conjunction with a State Manifest. The hauler must come to the POTW located at 37 Oak Street and complete an official discharge slip and to make payment of the discharge fee. Payment is expected at this time unless the hauler has made previous arrangements with the Superintendent such as monthly billings. If samples are required at the time of the discharge the hauler will be given a container and will collect a sample during the discharge. The sample will be left at the discharge site and retrieved by City staff. Failure to collect a

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samples may be grounds for refusing future loads from the hauler. (#1) (#13) (#24)

**SECTION 913. AFFIRMATIVE DEFENSES TO DISCHARGE VIOLATIONS**

**SECTION 913.0 UPSET**

**Statement of Fact:** This ordinance amendment corrects typographical errors in Chapter 31 “Environmental Ordinance” as a ministerial matter. This ordinance amendment was posted at City Hall on May 28, 2024, and is eligible to be enacted at regular meeting on June 4, 2024.

**ACTION:** Councilor Kimball moved that the amendment be enacted. Councilor Daniels seconded the motion. The motion passed with a unanimous vote.

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**H. New Items with Leave of Council**

There were no new items with leave of Council.

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**I. ADJOURN**

**ACTION:** Councilor Daniels moved to adjourn. Councilor Phanthay seconded the motion. The motion passed with a unanimous vote. The meeting was adjourned at 6:58 P.M.

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ADJOURNED, ATTEST: \_\_\_\_\_ Vincent P. Migliore  
City Clerk

A TRUE COPY, ATTEST: \_\_\_\_\_ Brewer, Maine