

POSITION DESCRIPTION
City of Brewer

Position: Heavy Equipment Operator
Department: Public Works

GENERAL PURPOSE:

Operates a variety of specialized equipment and trucks utilized in construction, maintenance and repair activities; performs a variety of skilled tasks in the maintenance of street, sewer, storm drainage systems and winter maintenance.

SUPERVISION RECEIVED:

Works under the supervision of the Department's Crew Foreman.

SUPERVISION EXERCISED:

May supervise light equipment operators and laborers as assigned from time-to-time.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Operates heavy equipment of various sizes and weights in the loading, grading, hauling and unloading of various equipment, materials, and supplies.
- Operates heavy equipment, such as grader, excavator, loader, bulldozer, tractor trailer, sweeper, back-hoe, dump truck, snowplow, and tractor truck.
- Operates small equipment and hand tools to maintain streets, sidewalks, and sewer systems.
- Performs routine inspection and preventive maintenance on assigned equipment.
- Reports all damages, defects, or needed repairs on assigned equipment to Public Works Foreman and Shop Foreman.
- Clean, fuels, greases assigned equipment as needed and performs prestart and post shutdown inspections.
- Assists in the installing and maintenance of traffic control devices.
- Performs all duties in conformance to appropriate safety and security standards.
- Snow removal operations during winter months, including use of dump truck, sidewalk machines and other appropriate equipment used to move and manage snow across the community.
- Once properly trained, serving on the Departments on-call rotation list for afterhours emergency calls.

PERIPHERAL DUTIES:

- May answer questions from the general public while on job-site, or refers them to Foreman and/or Public Works Director.
- May perform manual labor with use of hand tools, power tools, power equipment or other tools and equipment necessary for the task and/or job.
- Performs other related duties as required or assigned.
- Routinely performs the function of the "Competent Person" on the jobsite.

DESIRED MINIMUM QUALIFICATIONS:

Education and Experience:

- (A) Graduation from high school or GED equivalent.
- (B) Five (5) years' experience in the operation of medium and heavy equipment.
- (C) Possession of a Class B license, Class A CDL with w/tanker endorsement preferred.
- (D) Must live within 20 miles or can respond within 30 minutes to emergency call-ins.

NECESSARY KNOWLEDGE, SKILLS AND ABILITIES:

- (A) Considerable knowledge of heavy-equipment operating principles; working knowledge of the hazards and safety precautions common to heavy equipment operations; working knowledge of the methods, materials and tools used in street and sewer maintenance work.
- (B) Skill in operation of listed tools and equipment.
- (C) Ability to understand and follow oral or written instructions; Ability to communicate effectively verbally and in writing; Ability to observe proper safety precautions; Ability to establish effective working relationships with other employees, supervisors and the public; Ability to perform heavy manual tasks under varying weather conditions; Ability to drive and operate a variety of equipment under varying conditions; willingness and ability, with proper training, to serve as "Competent Person" on a jobsite as needed.
- (D) Understanding of general roadway and utility construction practices include the ability to work off Engineer's drawings, the use of rotating lasers, and working with grades.

TOOLS AND EQUIPMENT USED:

Motorized vehicles and equipment, including excavator, grader, loader, bulldozer, back-hoe, dump truck, pickup truck, street sweeper, vactor truck, plate compactor, saws, pumps, compressors, generators, common hand and power tools, shovels, wrenches, detection devices, mobile radio, phone, and masonry equipment.

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to use hands to finger, handle, feel or operate objects, tools, or controls and reach with hands and arms. The employee frequently is required to stand and talk or hear. The employee is occasionally required to walk; sit; climb or balance; stoop, kneel, crouch, or crawl; and taste or smell.

The employee must frequently lift and/or move up to 10 pounds and occasionally lift and/or move up to 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus. Capable of working extended hours during snow storm or other emergencies as required.

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee regularly works in outside weather conditions. The employee frequently works near moving mechanical parts and is frequently exposed to wet and/or humid conditions and vibration.

The noise level in the work environment is usually moderate to loud.

SELECTION GUIDELINES:

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

Acceptance: _____
(Employee Signature)

Approval: _____
Public Works Director

Effective Date: July 1, 1998

Revised: April 27, 2023

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