

Birth Certificate

Name on birth record: _____

Date of Birth: _____ Number of copies requested: _____

Parents Names (with mother's maiden): _____

Applicant Name: _____

Applicant Address: _____

Applicant Phone Number: _____

Indicate your relationship to the person whose record you have requested:

- | | |
|--|---|
| <input type="checkbox"/> Self | <input type="checkbox"/> Guardian |
| <input type="checkbox"/> Spouse | <input type="checkbox"/> Descendant |
| <input type="checkbox"/> Registered Domestic Partner | <input type="checkbox"/> Attorney of person on record |
| <input type="checkbox"/> Parent | <input type="checkbox"/> Genealogist ID # _____ |

By my signature below, I swear/affirm that the information above is true and correct.

Applicant Signature: _____

Today's Date: _____

\$15 for 1st copy, \$6 for each additional copy

Below line is for Clerk's use only

Proof of identity of applicant:

Applicant must provide one of these:

- | | |
|---|---|
| <input type="checkbox"/> Driver's License | <input type="checkbox"/> Government issued picture I.D. |
| <input type="checkbox"/> Passport | |

OR two of these:

- | | |
|---|--|
| <input type="checkbox"/> Utility bills | <input type="checkbox"/> Voter Registration card |
| <input type="checkbox"/> Bank statements | <input type="checkbox"/> Disability award from SSA |
| <input type="checkbox"/> Vehicle registration | <input type="checkbox"/> Other _____ |

- Income tax return
- Personal Check w/ address
- A previously issued vital record
- Letter from government agency requesting record (DHHS, WIC)
- Department of Corrections I.D. card
- Social Security Card
- DD 214
- Hospital; birth worksheet
- License/rental agreement
- Pay stub
- W-2

Establishing eligibility to acquire record:

- Related applicants must provide proof of lineage.
- Domestic Partners must provide proof of registration of domestic partnership
- Attorneys must provide a signed, notarized release from family
- Genealogists must provide a state-issued card

Do not retain copies of proof provided or note any specific numbers

