

City Council Minutes
November 21, 2017

Annual Meeting

Tuesday, November 21, 2017
6:30 p.m.

The annual meeting was called to order by City Clerk Ronda J. Hogan. The city clerk called the roll:

Councilor Goss	-	Present
Councilor-elect Ferris	-	Present
Councilor O'Connell	-	Present
Councilor Vachon	-	Present
Councilor Uhlenhake	-	Present

The city clerk declared a quorum present. City Manager Bost and City Solicitor Dearborn were also present.

The city clerk read the notice for the meeting.

TO: Joseph Ferris, Jerry Goss, Matthew Vachon, Kevin O'Connell and Beverly Uhlenhake
MEMBERS OF THE BREWER CITY COUNCIL You are hereby notified the annual meeting of the City Council will be held on Tuesday, November 21, 2017 at 6:30 p.m. at Brewer City Hall, 80 No. Main St., Brewer, Maine to consider and act on the items on the attached agenda.

s/Kevin O'Connell
Mayor and Chairman of the City Council

a true copy, attest: s/Ronda J. Hogan
City Clerk

OFFICER'S RETURN

I have on the date(s) and time(s) indicated given notice of this meeting by giving in hand or by leaving at the usual dwelling place of the within named an attested copy of this notice of meeting:

Given/Delivered to:	by (person delivering)	Title	Date	Time
Joseph Ferris	R. Freeman	Ptl.	11/17/17	16:30
Matthew Vachon	R. Hogan	CC	11/17/17	3:15 pm
Beverly Uhlenhake	R. Freeman	Ptl.	11/17/17	16:35
Jerry Goss	T.Tardiff	Ptl.	11/17/17	16:40
Kevin O'Connell	R.Freeman	Ptl.	11/17/17	16:30

CITY COUNCIL ANNUAL MEETING
Tuesday, November 21, 2017 6:30 P.M.
Brewer City Hall Council Chambers

1. Call to Order. (City Clerk)
2. Swearing in of Councilors – Elect
3. Swearing in of School Committee Members – Elect, Student Representative to the School Committee and H.S. District Trustees – Elect
4. Election of Mayor
5. Swearing in of Mayor
6. Election of Deputy Mayor
7. Swearing in of Deputy Mayor
8. Mayor’s Remarks
9. Appointments and Committee Assignments
 - a. Establish a Committee on Finance (Mayor)
 - b. Appoint Sub-Committee to Interview Candidates for Standing Boards and Committees (Mayor)
 - c. Other Committee Assignments (Mayor)
10. Mayors Announcement of Chair and Vice-Chair of the Brewer School Committee.
11. (2017-B019) RESOLVE, Establish Location for Regular Meetings. (Councilor Uhlenhake)
12. (2017-B020) RESOLVE, Establish Time and Dates of Regular Meetings. (Councilor Vachon)
13. (2017-B021) RESOLVE, Adopt Ethical Principles for Excellence in Government. (Councilor Ferris)
14. (2017-B022) RESOLVE, Adopt 10 Habits of Highly Effective City Councils. (Councilor O’Connell)
15. ADJOURN.

The City Clerk swore in Joseph L. Ferris as a member of the City Council of the City of Brewer for a three year term.

The City Clerk swore in Cynthia Small and John Canders, as members of the Brewer Superintending School Committee, for three year terms and Mark Farley for a one year term to fill a vacancy and Olivia Cattan as the Student Representative Member of the School Committee. Ruth Marie Spellman was sworn in as High School District Trustee for a five year term.

CITY CLERK: The next item on the agenda is the election of the mayor. At this time do I have any nominations on the floor?

COUNCILOR UHLENHAKE: Ms. Clerk, I’d like to nominate Councilor Goss for mayor.

CITY CLERK: Not hearing any other nominations for the position of Mayor, nominations will cease.

The motion was seconded.

CITY CLERK: All in favor of Jerry Goss as the Mayor/Chairperson of the City Council of the City of Brewer? 5 to 0 vote.

The City Clerk swore Jerry Goss in as Mayor/Chairperson of the City Council of the City of Brewer.

MAYOR GOSS: At this time we would like to elect a Deputy Mayor/Vice Chairperson of the City Council. Do I have any nominations?

COUNCILOR VACHON: Mr. Mayor, I'd like to nominate Joseph L. Ferris.

MAYOR GOSS: Any further nominations?

COUNCILOR UHLENHAKE: I move that nominations cease.

The motion was seconded.

MAYOR GOSS: Okay. The nominations have been taken and ceased. Now I need a vote for the Deputy Mayor/Vice Chairperson position, Joseph L. Ferris. All those in favor? 5 to 0 vote. Joseph L. Goss is the Deputy Mayor/Vice Chairperson.

The City Clerk swore in Joseph L. Ferris as the Deputy Mayor/Vice Chairperson of the City Council of the City of Brewer.

MAYOR GOSS: Councilor O'Connell would you please come forward. Mayor Goss congratulated and recognized Councilor O'Connell for serving as Mayor of the Brewer City Council for the past year by presenting him a plaque and a gavel inscribed with the dates of his service.

Mayor Goss presented the School Committee Members, the newly elected High School District Trustee and the Student Representative with a City of Brewer challenge coin, saying that if you have received a coin before, the Mayor is asking that you pay it forward; the challenge is simple, do what you have to do to provide for the building, grounds, staff and students of the City of Brewer, because in your hands we are in great shape.

MAYOR GOSS: At this time, I will give my Mayor's remarks. Thank you to Ben Sprague, Mayor of the City of Bangor, for attending tonight. I am very much looking forward to working with you and tackling the opioid epidemic within our communities. As the Mayor of Brewer I feel my job is very simple; I will work cooperatively and support the department heads and the City Manager, otherwise known as the A-Team; of the City of Brewer. Our job as a Council is to make sure they have the tools to get the job done. We, as a Council, also need to work with

the School Committee to support them, assist them or help in any way we can. I am very excited for this year, more excited than I have been in a while; I am ready to promote the City of Brewer. Finally, I would like to convey the need to promote respect to others; “We need to be nicer to other people” (Elton John); we need to get back to being a civil society.

MAYOR GOSS: Continuing on with the agenda, appointments and committee establishments. I appoint all of the City Councilors to the Committee on Finance.

- Councilor Uhlenhake as the Council’s liaison to the School Committee
- Councilor Ferris as the Council’s liaison to the Planning Board
- Councilor Vachon as the Council’s liaison to the Brewer Historical Society and committee member to interview candidates for standing boards and committees
- Councilor O’Connell as the Council’s representative to the Penobscot County Budget Committee, liaison to the Parks and Recreation Committee and committee member to interview candidates for standing boards and committees.
- Mayor Goss as the liaison and representative of the Council to the Bangor Area Recovery Network and the Housing Authority

MAYOR GOSS announced that Mark Farley was elected Chairman of the Brewer School Committee and Kevin Forest was elected as Vice-Chairman.

MAYOR GOSS: We will now take up the four resolves on the agenda:

2017-B019

November 21, 2017

TITLE: RESOLVE, ESTABLISH LOCATION FOR REGULAR MEETINGS.

filed November 15, 2017
by Beverly Uhlenhake

WHEREAS, the Charter of the City of Brewer requires that the City Council establish a place for holding its regular meetings;

NOW, THEREFORE, BE IT RESOLVED, that for and during the year from November 21, 2017 and including November 20, 2018 the place for holding regular meetings of the City Council be established as the Council Chambers in Brewer City Hall.

ACTION: Councilor Uhlenhake moved that the resolve be adopted. The motion was seconded and passed.

The resolve was adopted by unanimous vote.

2017-B020

November 21, 2017

TITLE: RESOLVE, ESTABLISH TIME AND DATES OF REGULAR MEETINGS.

filed November 15, 2017
by Matthew Vachon

WHEREAS, the Charter of the City of Brewer provides that a regular meeting of the City Council shall be held at least once per month; and

NOW, THEREFORE, BE IT RESOLVED, that for and during the year from November 21, 2017 to and including November 20, 2018 regular meetings of the City Council shall be held at 6:00 p.m. on the following dates:

Tuesday	December	12, 2017	6:00 P.M.
Tuesday	January	23, 2018	6:00 P.M.
Tuesday	February	13, 2018	6:00 P.M.
Tuesday	March	6, 2018	6:00 P.M.
Tuesday	March	27, 2018	6:00 P.M.
Tuesday	May	8, 2018	6:00 P.M.
Tuesday	June	12, 2018	6:00 P.M.
Tuesday	July	10, 2018	6:00 P.M.
Tuesday	August	14, 2018	6:00 P.M.
Tuesday	September	11, 2018	6:00 P.M.
Tuesday	October	9, 2018	6:00 P.M.
Tuesday	November	20, 2018	6:00 P.M.

ACTION: Councilor Vachon moved that the resolve be adopted. The motion was seconded and passed.

The resolve was adopted by unanimous vote.

2017-B021

November 21, 2017

TITLE: RESOLVE, ADOPT ETHICAL PRINCIPLES FOR EXCELLENCE IN GOVERNMENT.

filed November 15, 2017
by Joseph L. Ferris

WHEREAS, public service is a public trust and public servants have the obligation to serve the public's interest and to perform and serve with integrity; and

WHEREAS, the many difficult decisions facing public servants involve tough choices between competing claims which involve loyalty to the City, respect for authority, recognition of the policy role of City Council positions, responsiveness to the public's right-to-know and sensitivity to the need for confidentiality when appropriate; and

WHEREAS, an individual's character is measured through the management of one's ego, envy, timidity, ambition and/or craving for personal publicity;

NOW, THEREFORE, BE IT RESOLVED, that the true Brewer public servant:

- *will not act out of spite, bias, or favoritism;*
- *contributes to a climate of mutual trust and respect;*
- *does not succumb to peer or political pressure;*
- *refuses to let official action be influenced by personal relationships, including those arising from past or prospective employment;*
- *has the courage of his or her convictions;*
- *does not try to shift blame to others;*
- *never forgets that he or she is working for the people – all the people;*

NOW, THEREFORE BE IT RESOLVED, That the members of the Brewer City Council formally adopt and actively pursue the Ethical Principles for Public Servants provided by the "Council for Excellence in Government," 1992;

AND FURTHER RESOLVED, that copies of this proclamation of ethics be provided to all appointed personnel of the City and the City Manager for dissemination to all employees of the City of Brewer.

ACTION: Councilor Ferris moved that the resolve be adopted. The motion was seconded and passed.

The resolve was adopted by unanimous vote.

2017-B022

November 21, 2017

TITLE: RESOLVE, ADOPT 10 HABITS OF HIGHLY EFFECTIVE CITY COUNCILS.

filed November 15, 2017
by Kevin O'Connell

WHEREAS, Thomas Cronin, a recognized authority on public policy, has observed hundreds of governing bodies over many years and has identified 10 "habits" of highly effective municipal councils; and

WHEREAS, it is the sense of the Brewer City Council that adopting and observing these 10 "habits" can make the Brewer City Council highly effective and competent in leading the community;

NOW, THEREFORE, BE IT RESOLVED, that the 10 “habits” of Highly Effective Councils, set forth below, are herewith adopted by the Brewer City Council for the 2017 calendar year:

1. Think and Act Strategically
2. Understand and Demonstrate the Elements of Teams and Teamwork
3. Master Small-Group Decision Making
4. Clearly Define Roles and Relationships
5. Establish and Abide by a Council-Staff Partnership
6. Make a Systematic Evaluation of Policy Implementation
7. Allocate Council Time and Energy Appropriately
8. Set Clear Rules and Procedures for Council Meetings
9. Get a Valid Assessment of the Public’s Concerns and An Evaluation of the Council’s Performance
10. Practice Continuous Personal Learning and Development As a Leader

ACTION: Councilor O’Connell moved that the resolve be adopted. The motion was seconded and passed.

The resolve was adopted by unanimous vote.

MAYOR GOSS: I would entertain a motion to adjourn.

COUNCILOR FERRIS: I move that the meeting be adjourned. The motion was seconded.

MAYOR GOSS: The motion has been made and seconded. All those in favor? Opposed? The motion to adjourn passes by unanimous vote.

The meeting adjourned at 6:40 P.M.

ADJOURNED, ATTEST: _____ Ronda J. Hogan
City Clerk

A TRUE COPY, ATTEST: _____ Brewer, Maine