

City Council Minutes
November 15, 2016

Annual Meeting
Jeff's Catering

Tuesday, November 15, 2016
6:00 p.m.

The annual meeting was called to order by City Clerk Pamela J. Ryan. The city clerk called the roll:

- Councilor Goss - Present
- Councilor-elect O'Connell - Present
- Councilor Ferris - Present
- Councilor Vachon - Present
- Councilor-elect Uhlenhake - Present

The city clerk declared a quorum present. City Manager Bost and City Solicitor Dearborn were also present.

The city clerk read the notice for the meeting.

TO: Joseph Ferris, Jerry Goss, Matthew Vachon, Kevin O'Connell and Beverly Uhlenhake
MEMBERS OF THE BREWER CITY COUNCIL You are hereby notified the annual meeting of the City Council will be held on Tuesday, November 15, 2016 at 6:00 p.m. at Jeff's Catering, 15 Littlefield Way, Brewer, Maine to consider and act on the items on the attached agenda.

s/Beverly Uhlenhake
Mayor and Chairman of the City Council

a true copy, attest: s/Pamela J. Ryan
City Clerk

OFFICER'S RETURN

I have on the date(s) and time(s) indicated given notice of this meeting by giving in hand or by leaving at the usual dwelling place of the within named an attested copy of this notice of meeting:

Given/Delivered to:	by (person delivering)	Title	Date	Time
Joseph Ferris	Z. Caron	Ptl.	11/10/16	1648
Matthew Vachon	P. Ryan	CC	11/10/16	4:05 pm
Beverly Uhlenhake	Z. Caron	Ptl.	11/10/16	1637
Jerry Goss	Z. Caron	Ptl.	11/10/16	1624
Kevin O'Connell	P. Ryan	CC	11/10/16	3:30 pm

**BREWER CITY COUNCIL ANNUAL MEETING
TUESDAY, NOVEMBER 15, 2016 6:00 P.M.
JEFF'S CATERING, 15 LITTLEFIELD WAY**

1. Call to Order (City Clerk)
 2. Invocation: Dr. James Haddix
 3. Pledge of Allegiance to the Flag of the United States of America.
 4. Swearing in of Councilors-Elect
 5. Swearing in of School Committee Members-Elect, Student Representative to the School Committee and H.S. District Trustee-Elect
 6. Election of Mayor
 7. Swearing in of Mayor
 8. Election of Vice-Chairperson
 9. Swearing in of Vice-Chairperson
 10. Mayor's Address
 11. Appointments and Committee Establishments
 - a. Establish a Committee on Finance (Mayor)
 - b. Appoint Sub-Committee to Interview Candidates for Standing Boards and Committees (Mayor)
 - c. Other Committee Establishments (Mayor)
 12. (2016-B039) RESOLVE, Establish Location for Regular Meetings.
(Councilor Goss)
 13. (2016-B040) RESOLVE, Establish Time and Dates of Regular Meetings.
(Councilor Ferris)
 14. (2016-B041) RESOLVE, Adopt Ethical Principles for Excellence in Government.
(Councilor Vachon)
 15. (2016-B042) RESOLVE, Adopt 10 Habits of Highly Effective City Councils.
(Councilor Uhlenhake)
 16. Mayor Announcement of Chairperson and Vice-Chairperson of the Brewer School Committee.
 17. ADJOURN.
- ***

Dr. James Haddix, Senior Pastor at All Souls Congregational Church, led the council members and others present in the invocation. He also asked for thoughts and prayers for all of the people who keep our country and us safe and also asked that everyone pray for the less fortunate and that ways are found to help them in these needy times.

The City Clerk led members of the council and others present in reciting the pledge of allegiance to the flag of the United States of America.

The City Clerk swore in Beverly Uhlenhake and Kevin O'Connell as members of the City Council of the City of Brewer for three year terms.

The City Clerk swore in Benjamin Umel as a member of the Brewer Superintending School Committee, for a three year term and Ashley Blanchard for a one year term to fill a vacancy and Jacob Cote as the Student Representative Member of the School Committee. Lester Young was sworn in as High School District Trustee for a five year term..

CITY CLERK: The next item on the agenda is the election of the mayor. At this time do I have any nominations on the floor?

COUNCILOR UHLENHAKE: Ms. Clerk, I'd like to nominate Kevin O'Connell for mayor.

CITY CLERK: Not hearing any other nominations for the position of Mayor, nominations will cease.

The motion was seconded.

CITY CLERK: All in favor of Kevin O'Connell as the Mayor/Chairperson of the City Council of the City of Brewer? 5 to 0 vote.

The City Clerk swore Kevin O'Connell in as Mayor/Chairperson of the City Council of the City of Brewer.

MAYOR O'CONNELL: At this time we would like to elect a Deputy Mayor/Vice Chairperson of the City Council. Do I have any nominations?

COUNCILOR FERRIS: Mr. Mayor, I'd like to nominate Jerry Goss.

MAYOR O'CONNELL: Any further nominations?

COUNCILOR FERRIS: I move that nominations cease.

The motion was seconded.

MAYOR O'CONNELL: Okay. The nominations have been taken and ceased. Now I need a vote for the Deputy Mayor/Vice Chairperson position, Jerry Goss. All those in favor? 5 to 0 vote. Jerry Goss is the Deputy Mayor/Vice Chairperson.

The City Clerk swore in Jerry Goss as the Deputy Mayor/Vice Chairperson of the City Council of the City of Brewer.

MAYOR O'CONNELL: Councilor Uhlenhake would you please come forward. Mayor O'Connell congratulated and recognized Councilor Uhlenhake for serving as Mayor of the Brewer City Council for the past year by presenting her a plaque and a gavel inscribed with the dates of her service.

MAYOR O'CONNELL: At this time, I will give my Mayor's address.

Humbled, Honored and Thankful.

I am humbled to be standing here honored to have the opportunity to continue to be of service to the Citizens of Brewer.

As humbled and honored that I am, I am also very thankful for many tangibles that come with this job.

I am thankful for:

- Family and their support/God and country and friends
- For the people who got out and voted Tuesday because it is their right and duty (an example is of the elderly lady who with two canes walked from her car – did not want any help – to vote and a police officer who had come with his spouse to vote together but got called away before they got to vote. I admire their resolve.
- Thankful to work with these four other individuals (Council members). We all add a different character to this group to make it an effective and efficient City Council
- So very thankful to work with the employees of the great city. Every minute of every day the operation of Brewer is a total team effort from the top to the bottom
- Communication is key to the success of any organization with all of our employees. It is a great thing!

A selection of accomplishments over the past year:

- Complete overhaul of Water Dept. ozone generators and new UV system at water plant installed and on line – these were federal mandates
- Complete system mapping for Water Dept. now in place
- Elm Street reconstruction from Parkway So. to South Main Street done
- New backup battery system for traffic signals at 3 major intersections
- Emergency replacement of 8' culvert at Wiswell Road/Felts Brook
- Two new crosswalks with lighting at St. Theresa's Church/Maple Street and So. Main Street
- Complete resurfacing of Wilson Street from Parkway So. to Joshua Chamberlain Bridge
- Constructed new parking and resurfaced Penobscot Street
- New LED lighting for Dirigo Drive
- Constructed new public parking lot adjacent to CHOM project
- CHOM project completed, tenants in
- Somerset Place, old middle school project, completed and tenants in
- Completed Eastern Avenue culvert replacement
- Finished Doherty Complex project
- Repaved Woodridge Road, Sylvan Road, Green Point Road, Summit Street and Woodlawn Cemetery
- Demolished and removed four dilapidated unsafe structures
- Public Wi-Fi installed on Brewer Waterfront Trail
- Web GIS now on line, over 95 active forms and apps, 24, 000 documents/photos on line

- Multiple grants awarded to Police and Fire Departments for everything from pagers and water back pumps to MEMA use of force simulator/training
- Some new businesses include Masimo's Breads, Black Canvas Brewing, Harvest Moon Deli, Logical Sip Café, Wild Bill's Leather and Mason's Brewing
- Extension of the Waterfront Trail from Joshua Chamberlain Bridge to the Penobscot Bridge has been approved with a tunnel so that people do not have to cross Wilson Street to get to other parts of the trail

In the words of our Economic Development Director "the buzz is about Brewer". Our waterfront is a regional success story!

When you put this all together Brewer is a great place to live, work, raise a family and grow a business!

I want to stress that we are your employees – we work for you. The safety and wellbeing of our citizens is always at the forefront of all of our actions. 24/7 there are employees going above and beyond for you. We continually move to improve and strive to thrive.

In closing I wanted you to know that you need certain qualities to be City Councilor. One is you have to care about people and another is you have know how to listen.

Everyone in this room wouldn't be here if they didn't care about someone other than themselves and your ability to listen has been shown tonight.

Don't ever sell yourself short and think you couldn't be standing up here. You already possess two of the most important traits for the job, you care and you listen!

Again I am thank you for this opportunity. I am humbled, honored and thankful. God bless the City of Brewer and God bless the United States of America.

MAYOR O'CONNELL :

Continuing on with the agenda, appointments and committee establishments. I appoint all of the City Councilors to the Committee on Finance.

-Councilor Goss as the liaison and representative of the Council to the Bangor Area Recovery Network

-Councilor Uhlenhake as the Council's liaison to the School Committee and the Mayor's coalition

-Councilor Ferris as the Council's liaison to the Planning Board

-Councilor Vachon as the Council's liaison to the Brewer Historical Society and committee member to interview candidates for standing boards and committees

-Mayor O'Connell as the Council's representative to the Penobscot County Budget Committee, liaison to the Parks and Recreation Committee and committee member to interview candidates for standing boards and committees.

MAYOR O'CONNELL: We will now take up the four resolves on the agenda:

2016-B039

November 15, 2016

TITLE: RESOLVE, ESTABLISH LOCATION FOR REGULAR MEETINGS.

filed November 9, 2016
by Jerry Goss

WHEREAS, the Charter of the City of Brewer requires that the City Council establish a place for holding its regular meetings;

NOW, THEREFORE, BE IT RESOLVED, that for and during the year from November 15, 2016 and including November 21, 2017 the place for holding regular meetings of the City Council be established as the Council Chambers in Brewer City Hall.

ACTION: Councilor Goss moved that the resolve be adopted. The motion was seconded and passed.

The resolve was adopted by unanimous vote.

2016-B040

November 15, 2016

TITLE: RESOLVE, ESTABLISH TIME AND DATES OF REGULAR MEETINGS.

filed November 9, 2016
by Joseph Ferris

WHEREAS, the Charter of the City of Brewer provides that a regular meeting of the City Council shall be held at least once per month; and

NOW, THEREFORE, BE IT RESOLVED, that for and during the year from November 17, 2016 to and including November 21, 2017 regular meetings of the City Council shall be held at 6:00 p.m. on the following dates:

Tuesday, December 13, 2016

Tuesday, January 17, 2017

Tuesday, February 14, 2017

Tuesday, March 14, 2017

Tuesday, March 28, 2017

Tuesday, May 9, 2017

Tuesday, June 6, 2017

Tuesday, July 18, 2017

Tuesday, August 8, 2017

Tuesday, September 12, 2017

Tuesday, October 10, 2017

Monday, November 20, 2017

ACTION: Councilor Ferris moved that the resolve be adopted. The motion was seconded and passed.

The resolve was adopted by unanimous vote.

2016-B041

November 15, 2016

TITLE: RESOLVE, ADOPT ETHICAL PRINCIPLES FOR EXCELLENCE IN GOVERNMENT.

filed November 9, 2016
by Matthew Vachon

WHEREAS, public service is a public trust and public servants have the obligation to serve the public's interest and to perform and serve with integrity; and

WHEREAS, the many difficult decisions facing public servants involve tough choices between competing claims which involve loyalty to the City, respect for authority, recognition of the policy role of City Council positions, responsiveness to the public's right-to-know and sensitivity to the need for confidentiality when appropriate; and

WHEREAS, an individual's character is measured through the management of one's ego, envy, timidity, ambition and/or craving for personal publicity;

NOW, THEREFORE, BE IT RESOLVED, that the true Brewer public servant:

- *will not act out of spite, bias, or favoritism;*
- *contributes to a climate of mutual trust and respect;*
- *does not succumb to peer or political pressure;*
- *refuses to let official action be influenced by personal relationships, including those arising from past or prospective employment;*
- *has the courage of his or her convictions;*
- *does not try to shift blame to others;*
- *never forgets that he or she is working for the people – all the people;*

NOW, THEREFORE BE IT RESOLVED, That the members of the Brewer City Council formally adopt and actively pursue the Ethical Principles for Public Servants provided by the "Council for Excellence in Government," 1992;

AND FURTHER RESOLVED, that copies of this proclamation of ethics be provided to all appointed personnel of the City and the City Manager for dissemination to all employees of the City of Brewer.

ACTION: Councilor Vachon moved that the resolve be adopted. The motion was seconded and passed.

Councilor Vachon read the resolve into the record.

The resolve was adopted by unanimous vote.

2016-B042

November 15, 2016

TITLE: RESOLVE, ADOPT 10 HABITS OF HIGHLY EFFECTIVE CITY COUNCILS.

filed November 9, 2016
by Beverly Uhlenhake

WHEREAS, Thomas Cronin, a recognized authority on public policy, has observed hundreds of governing bodies over many years and has identified 10 “habits” of highly effective municipal councils; and

WHEREAS, it is the sense of the Brewer City Council that adopting and observing these 10 “habits” can make the Brewer City Council highly effective and competent in leading the community;

NOW, THEREFORE, BE IT RESOLVED, that the 10 “habits” of Highly Effective Councils, set forth below, are herewith adopted by the Brewer City Council for the 2017 calendar year:

1. Think and Act Strategically
2. Understand and Demonstrate the Elements of Teams and Teamwork
3. Master Small-Group Decision Making
4. Clearly Define Roles and Relationships
5. Establish and Abide by a Council-Staff Partnership
6. Make a Systematic Evaluation of Policy Implementation
7. Allocate Council Time and Energy Appropriately
8. Set Clear Rules and Procedures for Council Meetings
9. Get a Valid Assessment of the Public’s Concerns and An Evaluation of the Council’s Performance
10. Practice Continuous Personal Learning and Development As a Leader

ACTION: Councilor Uhlenhake moved that the resolve be adopted. The motion was seconded and passed.

Councilor Uhlenhake read the resolve into the record.

The resolve was adopted by unanimous vote.

MAYOR O'CONNELL announced that Kevin Forrest was elected Chairman of the Brewer School Committee and Ashley Blanchard was elected as Vice-Chairman.

DANIEL O'CONNELL, member of the Brewer High School District Trustees asked the Mayor if he could speak a few words about a long time member of the Trustees.

Over the years that I have been on the Brewer High School District Trustees the one question that I at times have to answer is what do the Trustees do? Let me explain in a brief statement.

The City of Brewer High School District Trustees is a governmental unit that exists to finance, maintain and improve the school buildings and facilities of the City of Brewer. We have been given these challenges and have historically met those challenges with thoughtful, well planned and financially sound facility improvement projects over the past decades.

We are a committee made up of five members from our community that meet once a month and discuss the status of all the school facilities in Brewer. Over the past few years we have built, improve and showcased our school facilities. We work with the Superintendent of Schools, the Facilities Director and the School Committee to accomplish the school department's vision and mission statements. The Trustees are dedicated and well informed individuals with different backgrounds that add a lot to our meetings and decision making processes.

Would Al Gibson, Manley DeBeck, Ruth Spellman and Lester Young please stand and be recognized.

A member of this committee for the past few years has decided not to continue and I will say he will be missed. His knowledge of the educational process from being on the school committee and building process of the Community School and his background of engineering/building details was invaluable to all of us on the committee and helped us to make sound decisions throughout the high school renovation process and much more relating to all aspects of the school buildings and grounds. He has continued that Trustees Tradition of being a sound, thoughtful individual that wants what is best for our students, stakeholders and citizens of the Brewer Community. He has taught us a lot and we want to thank him for all this and wish him well in his future plans.

DANIEL O'CONNELL: Mark would you please come forward and accept this plaque expressing the City's appreciation for your service. (Plaque is presented to Mark by Dan and Superintendent Cheri Towle).

City Council Minutes
November 15, 2016

MAYOR O'CONNELL: I would entertain a motion to adjourn.

COUNCILOR FERRIS: I move that the meeting be adjourned. The motion was seconded.

MAYOR O'CONNELL: The motion has been made and seconded. All those in favor? Opposed? The motion to adjourn passes by unanimous vote.

The meeting adjourned at 6:35 P.M.

ADJOURNED, ATTEST: _____ Pamela J. Ryan

City Clerk

A TRUE COPY, ATTEST: _____ Brewer, Maine