

CHAPTER 41. ENGINEERING DEPARTMENT

ARTICLE 1. THE ENGINEERING DEPARTMENT

SECTION 101. ESTABLISHMENT. This Chapter is adopted pursuant to the Home Rule Powers as provided in Article VIII, Part 2, of the Maine Constitution and the Home Rule provisions of Title 30-A M.R.S.A. § 3001, the Brewer City Charter, and other applicable laws.

ARTICLE 2. CITY ENGINEER.

SECTION 201. CITY ENGINEER. There is hereby authorized and established the position of the City Engineer, who shall be appointed by the City Manager.

SECTION 202. DUTIES AND RESPONSIBILITIES. The City Engineer shall have the general oversight authority of the operation of the Engineering Department.

SECTION 203. OTHER DUTIES.

- 203.1. Perform such engineering services as may from time to time be required by the City Council and the City Manager.
- 203.2. Safely keep all engineering instruments and other property of the City in his or her possession, plans, profiles, records of surveys, and papers relating to engineering work of every description belonging to the City, and shall keep such plans, profiles, records of surveys and papers filed and so indexed as to be readily available.
- 203.3. Make all surveys, levels, plans, profiles, specifications and records required by the City Council for all civil engineering required by the City.
- 203.4. Report to the City Council and City Manager upon the subject of the work committed to him or her.
- 203.5. Act as engineering consultant to the Planning Board.
- 203.6. The City Engineer shall supervise all Engineering employees.

- 203.7. He or she shall annually prepare a budget for the Engineering Department and submit it to the City Manager at least annually.
- 203.8. The City Engineer will prepare and present to the City Manager a plan of action for the Department at least annually.
- 203.9. The City Engineer shall carry out all lawful directives of the City Manager.
- 203.10. The City Engineer shall oversee the design and operation of all automated traffic control devices (traffic lights) in the City of Brewer and shall have the authority to make timing, phasing and other adjustments, as he or she, in his or her sole opinion, may deem appropriate, after consulting with the Chief of Police or the Chief of Police's designee, to ensure the safe and efficient operation of said traffic control devices. The City Engineer shall coordinate and consult, as he or she deems necessary, with the local division of the Maine Department of Transportation, in carrying out his or her duties under this Section of the Ordinance. (#1)
- 203.11. The City Engineer shall act as the City's Road Commissioner and shall have all of the powers, duties and authorities of a Road Commissioner as set forth in Title 23 M.R.S.A. Section 2701, et seq. (#2)

SECTION 204. ANNUAL EVALUATION. At least once annually the City Manager shall evaluate the City Engineer.

END OF CHAPTER NOTATIONS

1. Enacted May 10, 2005, effective May 15, 2005 (2005-C009)
2. Enacted June 3, 2014, effective June 8, 2014 (2014-C009)