

**CITY OF BREWER
COMPREHENSIVE PLAN COMMITTEE MEETING
MINUTES
JULY 22, 2013**

Chairman Campbell called the meeting to order at the Brewer City Hall Council Chambers at 8:00 a.m.

The following were in attendance:

Kevin Birch	Present
Allen Campbell	Present
Jim Donnelly	Absent
Michael Fitzpatrick	Present
Nicole Gogan	Present
David Hanna	Present
Frank Higgins	Present
Linda Johns	Present
D'arcy Main-Boyington	Present
Janet McIntosh	Absent
Daniel O'Connell	Present
Bev Uhlenhake	Present
Andrew Varisco	Present

Consultant Rich Rothe Present

Also in attendance: Richard Manzo, Deidre Grant, and Brewer School Superintendent Jay McIntire

Minutes of the July 8, 2013 Committee meeting were unanimously approved as written.

August calendar and future meeting dates. The Comprehensive Plan Committee will take the month of August off as Linda will be on vacation. The consultant, Rich Rothe, will continue to prepare information for upcoming meetings.

The Committee decided future meeting dates would be as follows at 8:00 a.m. in the City Council Chambers:

September 9 & 23

October 7 & 21

November 4 & 18

December 2 & 16

Brewer Days is scheduled for the weekend of September 6-8th. The Committee originally discussed that the Comp Plan update should have a presence. Since the City Planner will not be available prior to the event, she asked for volunteers to organize and determine what material would be presented and/or available. David Hanna and Bev Uhlenhake volunteered.

Education Goals, Policies, Strategies. This item was briefly discussed as a follow-up after the new School Superintendent reviewed.

- Goal #2 – revise “enter the work force or go on to higher education” to enter the work force and/or go on to higher education”.
- Strategies # 2F – add “and enhance”.
- Goal #3 – revise to “setting and achieving”.
- Strategy #1A –add “and curriculum audit” at end.

Municipal Finance Inventory. Rich noted he added comments from Finance Director Karen Fussell. A few figures were updated and are underlined. Sections on grants, TIF revenue, and impacts fees were added.

- Add information on joint study with the City of Bangor and it’s outcome.

Municipal Finance Goals, Policies, Strategies. Rich noted a few recommendations by Finance Director Karen Fussell as underlined. Rich believes the proposed document exceeds the state minimum. The only item not specifically mentioned is LD1. The LD1 policy may be difficult for towns to meet currently but towns appear to address. The Committee decided the draft document already addresses this item.

- Strategy #2D – revise to also include purchases.
- Perhaps add a copy of the CIP as a snap-shot in time. (Ask Karen about school CIP.)

Transportation Goals, Policies, Strategies. As requested at the last meeting, Linda brought maps for review and discussion: The maps include the zoning map, open space/trails map, road classification map, and draft I395-Rt 9 Connector Road map.

- I395-Rt 9 Connector Road – The current MDOT preferred route is the 2B2 location. Funding would be primarily federal money with a smaller state portion. This project may, or may not, be constructed
- Truck traffic needs to be addressed whether by this new road or other means.
- The I395-Rt 9 Connector Road was ranked #1 for state economic benefit.
- Rich will prepare draft language to possibly address in both situations (new road or no new road).
- Goal #2 – continue to improve....
- Strategy #2A – the RTAC no longer exists.
- Add potential Green Point Road/ I395 exit.
- Goal #4 – remove beginning of sentence to start with “Welcome”.
- Public Transportation policy – not “shall”. Study to determine if and where bus shelters should be added. Maintain convenient access to bus system.

[Note: A. Varisco left at 9:20]

- Review housing complexes to public bus.
- Strategy #1A – Add “continue...” Police Dept is the only responsible party.

- Strategy #1B – The lights on Wilson Street are currently not coordinated. There is funding in the impact fee project listing. Remove “that work”. Responsibility should be Brewer Engineering and Public Works departments.
- Strategy #1C – Remove.
- Strategy #1D – Separate sign ordinance. Continue to update especially with additional sign regulations for items such as historic walking trail, Chamberlain Park, bike lanes, etc. “Museum in the Streets” in Belfast nice concept.

[Note: M. Fitzpatrick left at 9:45]

- Strategy #1E – Remove.
- Strategy #1F – Truck traffic has been reduced by the interstate weigh limit change. Continue to monitor and support the increased weight limit. The interstate was designed and built to accommodate such vehicles. Monitor the proposed East-West Highway project.
- With the recent tragic train accident in Canada, towns need to be more informed of train cargo. The Police Department needs to continue to be aware of the number and times of trains through Brewer and their cargo.
- Bikeways and sidewalks – Recent Safe Routes to School study completed for Brewer. BACTS spearheaded this study and has the information. Bike lane study would be helpful. Continue to update open space/trails map. Continue sidewalks requirement in land use code ordinance. Would like to see more paths connect neighborhoods to each other and to focal points.

The next Committee meeting is scheduled for September 9th

Rich and Linda will prepare updated copies of the revised documents as discussed at this meeting.

The meeting adjourned at 10:00 a.m.